

DATE: SEPTEMBER 22, 2017  
RS17042  
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INFORMATION SYSTEMS SPECIALIST II  
CLASSIFIED POSITION VACANCIES 001

LOCATION: EDUCATION AND THE ARTS  
DIVISION OF REHABILITATION SERVICES  
REHABILITATION TECHNOLOGY  
MONONGALIA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER THE DIRECTION OF THE REHABILITATION  
MANAGER I, BLIND/VISUALLY IMPAIRED UNIT, THIS  
INDIVIDUAL PROVIDES EXPERT LEVEL EVALUATIONS AND  
INSTRUCTION IN THE USE OF ASSISTIVE TECHNOLOGY  
DESIGNED FOR THE BLIND OR VISUALLY IMPAIRED TO  
HELP REMOVE BARRIERS IN EDUCATION AND/OR  
EMPLOYMENT. COMPUTER ACCESS BASED ON CURRENT  
TECHNOLOGY TO PROVIDE MAGNIFICATION, SPEECH  
OUTPUT/RECOGNITION, OR A COMBINATION OF THESE  
ACCESSIBILITY FEATURES. MAINTAIN AND CONTINUALLY  
UPGRADE A WIDE RANGE OF COMPUTER HARDWARE,  
SOFTWARE APPLICATIONS, AND ACCESS TECHNOLOGY  
DEVICES, INCLUDING HARDWARE/SOFTWARE SPECIFIC  
TO BLINDNESS AND LOW VISION. PROVIDE TECHNICAL  
ASSISTANCE MAINLY IN PERSON WITH DRS CLIENTS, AND  
VIA PHONE, EMAIL FOR CLIENTS IN THE FIELD AS  
PROBLEMS ARISE IN THE USE OF BLINDNESS RELATED  
TECHNOLOGY. PROVIDES DETAILED ASSESSMENTS,  
RESEARCH AVAILABLE OPTIONS, AND PREPARE  
RECOMMENDATIONS FOR STATEWIDE FIELD COUNSELORS.  
SETUP, DELIVER, INSTALL AND GIVE INITIAL  
TRAINING SESSIONS TO CLIENTS ON AGENCY PURCHASED  
ASSISTIVE TECHNOLOGY HARDWARE AND SOFTWARE.  
THIS POSITION WILL BE HOUSED AT THE MORGANTOWN  
REHABILITATION TECHNOLOGY OFFICE.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED  
COLLEGE OR UNIVERSITY.  
SUBSTITUTION: THREE YEARS OF FULL-TIME OR  
EQUIVALENT PART-TIME PAID PERSONAL COMPUTER OR  
SERVER SUPPORT EXPERIENCE MAY BE SUBSTITUTED FOR  
THE REQUIRED TRAINING. SUCCESSFUL COMPLETION OF  
TWELVE CREDIT HOURS OR THE EQUIVALENT THEREOF OF  
INDUSTRY RECOGNIZED AUTHORIZED/CERTIFIED LAN  
ADMINISTRATION, NETWORK SERVICE/SUPPORT AND/OR

NETWORK TECHNOLOGIES TRAINING MAY SUBSTITUTE FOR ONE YEAR OF THE REQUIRED TRAINING.

EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN INFORMATION PROCESSING FIELD, ONE YEAR OF WHICH IS EXPERIENCE IN LOCAL AREA NETWORK ADMINISTRATION SUPPORT AND/OR NETWORKING OF STANDALONE, MAINFRAME, MINICOMPUTER, AND LAN CONNECTED MICROCOMPUTERS AND TWO YEARS OF WHICH IS EXPERIENCE IN INSTALLATION OF HARDWARE AND SOFTWARE, SUPPORT AND/OR TRAINING.

SUBSTITUTION: TWELVE HOURS OF COMPUTER SCIENCE OR DATA PROCESSING MAY SUBSTITUTE FOR ONE YEAR OF INFORMATION PROCESSING EXPERIENCE EXCLUDING PC AND LAN ADMINISTRATION SUPPORT.

FOR FORENSIC IT SPECIALIST POSITIONS

TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH AT LEAST 20 SEMESTER HOURS IN COMPUTER SCIENCE, INFORMATION TECHNOLOGY, INFORMATION SYSTEMS ANALYSIS, INFORMATION MANAGEMENT, MATHEMATICS, COMPUTER ENGINEERING, ELECTRICAL/ELECTRONIC ENGINEERING OR OTHER DIRECTLY RELATED FIELD.

SUBSTITUTION: BACHELOR'S DEGREE FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY AND TWO YEARS FULL-TIME OR EQUIVALENT PART-TIME PAID LAW ENFORCEMENT INVESTIGATIVE EXPERIENCE INVOLVING THE RECOVERY OF EVIDENCE FROM COMPUTERS OR OTHER STORAGE MEDIA MAY BE SUBSTITUTED FOR THE 20 SEMESTER HOURS IN THE SPECIFIC DISCIPLINES.

EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN INFORMATION TECHNOLOGY FORENSIC INVESTIGATIONS OR IN COMPUTER SYSTEMS ANALYSIS OF ACCOUNTING/AUDITING SYSTEMS.

SUBSTITUTION: POSSESSION OF ONE OF THE FOLLOWING CERTIFICATIONS MAY SUBSTITUTE FOR THE EXPERIENCE: A+ CERTIFICATION PERSONAL COMPUTER HARDWARE COURSE; NETWORK+ CERTIFICATION; FBI COMPUTER ANALYSIS RESPONSE TEAM (CART) FIELD EXAMINER CERTIFICATION COURSE; OR BASIC COMPUTER FORENSIC TRAINING FROM A RECOGNIZED TRAINING FACILITY.

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SALARY: PAY GRADE 018 \$37,140.00 - \$68,712.00

DEADLINE: OCTOBER 01, 2017

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
MR. AARON JOHNSON  
REHAB SERVICES 107 CAPITOL STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER RS17042 ON APPLICATION