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REHABILITATION COUNSELOR
CLASSIFIED POSITION VACANCIES 001

LOCATION: EDUCATION AND THE ARTS
DIVISION OF REHABILITATION SERVICES
LEWISBURG BRANCH OFFICE
GREENBRIER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: *****INTERNAL POSTING ONLY*****
UNDER THE DIRECT SUPERVISION OF THE LEWISBURG
BRANCH OFFICE MANAGER, THIS INDIVIDUAL WILL
FUNCTION AS A PROFESSIONAL IN PROVIDING SERVICES
TO INDIVIDUALS WITH DISABILITIES IN THE GENERAL
FIELD AND SCHOOL POPULATIONS FOR THE THREE
COUNTIES THAT THE LEWISBURG OFFICE SERVES. THE
COUNTIES ARE: GREENBRIER, MONROE AND POCAHONTAS.
THIS POSITION WILL BE HOUSED IN LEWISBURG. DUTIES
WILL INCLUDE, BUT ARE NOT LIMITED TO: PROVIDING
REHABILITATION COUNSELING AND GUIDANCE TO THE MOST
SIGNIFICANTLY DISABLED. THEY WILL INCORPORATE
REHABILITATION TECHNIQUES AND STANDARDS TO PLAN
AND ARRANGE VOCATIONAL REHABILITATION SERVICES TO
THOSE WITH PHYSICAL AND/OR MENTAL DISABILITIES TO
ASSIST THEM IN OBTAINING OR MAINTAINING
COMPETITIVE EMPLOYMENT. THESE TECHNIQUES MAY
INCLUDE VOCATIONAL ASSESSMENT, GUIDANCE AND
COUNSELING REGARDING VOCATIONAL GOAL, REFERRING
CLIENTS FOR EVALUATIONS AND DIAGNOSTICS AND
DEVELOPING COMPREHENSIVE PLANS FOR EMPLOYMENT.
THEY WILL EVALUATE MEDICAL DOCUMENTATION TO
DETERMINE ELIGIBILITY FOR SERVICES AS WELL AS
IMPACT OF THE DISABILITY. THEY WILL HAVE EXTENSIVE
CONTACT WITH THE PUBLIC THROUGH COMMUNITY GROUPS
AND SERVICE PROVIDERS IN REPRESENTING THE
DIVISION OF REHABILITATION SERVICES AND THE
AGENCY'S MISSION. THEY WILL ALSO SERVE AS A
RESOURCE FOR BUSINESSES AND EMPLOYERS OR
REPRESENTATIVES OF PUBLIC AND PRIVATE AGENCIES.
PLEASE SEE ALTERNATE POSTING ON RS1811

REQUIREMENTS: TRAINING: MASTER'S DEGREE FROM A REGIONALLY
ACCREDITED COLLEGE OR UNIVERSITY IN REHABILITATION
COUNSELING, COUNSELING AND GUIDANCE, SOCIAL WORK,

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NURSING, SPECIAL EDUCATION, OR RELATED BEHAVIORAL
SCIENCE OR HUMAN SERVICE FIELD.
PROMOTIONAL: BACHELOR'S DEGREE FROM A REGIONALLY
ACCREDITED COLLEGE OR UNIVERSITY WITH TWO YEARS OF
FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE
IN THE POSITION OF REHABILITATION COUNSLEOR
TRAINEE WITH THE EMPLOYING AGENCY.

SALARY: PAY GRADE 014 \$29,400.00 - \$54,396.00

DEADLINE: APRIL 11, 2018

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
MR. TERRY W. BLAIR
DIVISION OF REHABILITATION SERVICES
ADMINISTRATIVE OFFICE, 107 CAPITOL STREET
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER RS1810 ON APPLICATION