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RS2082  
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REHABILITATION COUNSELOR  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF COMMERCE  
DIVISION OF REHABILITATION SERVICES  
CLARKSBURG BRANCH OFFICE  
HARRISON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER THE DIRECT SUPERVISION OF THE CLARKSBURG BRANCH OFFICE MANAGER, THIS INDIVIDUAL WILL FUNCTION AS A PROFESSIONAL IN PROVIDING SERVICES TO INDIVIDUALS WITH DISABILITIES IN THE GENERAL FIELD AND WILL BE RESPONSIBLE FOR PROVIDING TRANSITION SERVICES TO A LOCAL HIGH SCHOOL. THE COUNTIES SERVED HARRISON COUNTY AND TAYLOR COUNTY. THIS POSITION WILL BE HOUSED IN THE CLARKSBURG BRANCH OFFICE. DUTIES WILL INCLUDE BUT ARE NOT LIMITED TO: PROVIDING REHABILITATION COUNSELING AND GUIDANCE TO THE MOST SIGNIFICANTLY DISABLED IN A GENERAL FIELD TERRITORY. THEY WILL INCORPORATE REHABILITATION TECHNIQUES AND STANDARD TO PLAN AND ARRANGE VOCATIONAL REHABILITATION SERVICES TO THOSE WITH PHYSICAL AND/OR MENTAL DISABILITIES TO ASSIST THEM IN OBTAINING OR MAINTAINING COMPETITIVE EMPLOYMENT. THESE TECHNIQUES MAY INCLUDE VOCATION ASSESSMENT, GUIDANCE AND COUNSELING REGARDING VOCATIONAL GOAL, REFERRING CLIENTS FOR EVALUATIONS AND DIAGNOSTICS AND DEVELOPING COMPREHENSIVE PLANS FOR EMPLOYMENT. THEY WILL EVALUATE MEDICAL DOCUMENTATION TO DETERMINE ELIGIBILITY FOR SERVICES AS WELL AS IMPACT OF THE DISABILITY. THEY WILL HAVE EXTENSIVE CONTACT WITH THE PUBLIC THROUGH COMMUNITY GROUPS AND SERVICE PROVIDERS IN REPRESENTING THE DIVISION OF REHABILITATION SERVICES AND THE AGENCY'S MISSION. THEY WILL ALSO SERVE AS A RESOURCE FOR BUSINESSES AND EMPLOYERS OR REPRESENTATIVE OF PUBLIC AND PRIVATE AGENCIES.

\*\* ALTERNATE POSTING RS2083\*\*  
POSITION #0932P00237

REQUIREMENTS: TRAINING: MASTER'S DEGREE FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY IN REHABILITATION

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COUNSELING, COUNSELING AND GUIDANCE, SOCIAL WORK,  
NURSING, SPECIAL EDUCATION, OR RELATED BEHAVIORAL  
SCIENCE OR HUMAN SERVICE FIELD.

PROMOTIONAL: BACHELOR'S DEGREE FROM A REGIONALLY  
ACCREDITED COLLEGE OR UNIVERSITY WITH TWO YEARS OF  
FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE  
IN THE POSITION OF REHABILITATION COUNSLEOR  
TRAINEE WITH THE EMPLOYING AGENCY.

SALARY: PAY GRADE 014 \$31,146.00 - \$57,620.04

DEADLINE: NOVEMBER 01, 2020

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
MR. TERRY W. BLAIR  
DIVISION OF REHABILITATION SERVICES  
ADMINISTRATIVE OFFICE, 107 CAPITOL STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER RS2082 ON APPLICATION